

Camp Koinonia Board of Director Member Policies and Job Description

Camp Koinonia Inc. is a not-for-profit 501(c)3 corporation, led by a dedicated group of volunteer members of the Board of Directors who are committed to securing the future of Camp Koinonia. The policy setting, fiscal and management oversight duties of the Corporation are vested in the Board of Directors. The Board determines the policies and controls the property and affairs of Camp Koinonia. The Board of Directors has the power to hold meetings, appoint committees, and choose the Executive Director.

Camp Koinonia, Inc has a rich ecumenical history, and is not affiliated with a specific church or religion. Camp Koinonia does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Board members are the fiduciaries who steer Camp Koinonia towards a sustainable future by adopting sound, ethical, and legal governance and financial management policies, as well as by making sure that our organization has adequate resources to advance its mission and vision for the future.

Board Members have the following legal duties:

1. Duty of Care: Take care of the nonprofit by ensuring prudent use of all assets, including facility, people, and good will;
2. Duty of Loyalty: Ensure that the nonprofit's activities and transactions are, first and foremost, advancing its mission; Recognize and disclose conflicts of interest; Make decisions that are in the best interest of the nonprofit corporation; not in the best interest of the individual Board Member (or any other individual or for-profit entity).
3. Duty of Obedience: Ensure that the nonprofit obeys applicable laws and regulations; follows its own bylaws; and that the nonprofit adheres to its stated corporate purposes/mission.

Camp Koinonia Board Member responsibilities include (but are not limited to) the following:

1. Attend all scheduled Board Meetings
2. Be an active chairperson of a Standing Committee, encourage and invite people to participate in Camp committee activity
3. Participate on ad-hoc subcommittees as needed
4. Promote Camp Koinonia's programs and initiatives
5. Support Camp Koinonia's fundraising efforts, including personal giving and active promotion of all fundraising and capital campaigns
6. Uphold all Camp By-Laws, policies and procedures, including the Code of Conduct and Non-Discrimination policy

7. Complete all new Board member orientation and trainings, as directed by the Board;

Qualifications to seek Board Membership:

1. Camp Experience: Ideal applicants will have personal experience with Camp Koinonia, either attending a Camp program, visiting, or serving as a staff member.
2. Mission and Vision: Applicants will share the mission and vision of Camp Koinonia, bringing passion and energy to their service on the Board of Directors
3. Demonstration of Service: Applicants will have demonstrated a history of serving Camp Koinonia on a committee or subcommittee for at least one year. They will have attended at least one Board meeting, and have a commitment to fundraising efforts.
4. Availability: Applicants will be able to commit time and energy to a 3 year term at Camp Koinonia, including attending Board meetings, working on Committees and fundraising efforts.
5. Leadership and interpersonal effectiveness: Applicants will demonstrate a history of leadership roles and positive interpersonal effectiveness in other areas of their life
6. Special skills: The nominating committee will take into consideration special skills or talents of each applicant in accordance with the current needs of the Board of Directors.

Board Member Selections Process:

1. Interested individuals submit an application
2. Applications are reviewed by the Nominating Committee
3. Nominating Committee will interview applicants & make recommendations to the Board of Directors. New members will be voted in and begin their term at the Annual Meeting in September